

**BelovED Community Charter School
Board of Trustees Meeting
May 18, 2023
508 Grand Street Jersey City, NJ 07302**

Minutes

**In-person meeting in the 508 Grand Street Multi-Purpose Room with Virtual Zoom Meeting at 4 PM
(change to meeting time was posted in the 5/2/2023 Jersey Journal)**

- A.** This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City.

Directions for accessing the public meeting were posted on the school website: www.belovedccs.org. We very much welcome input from the public. Public comment will be handled in accordance with Board procedure.

B. Call to Order /Flag Salute/ Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/2025	X	
Sal Risalvato	6/30/2025	X	
Sheridan Bell	6/30/2024	X	
Sam Mikhail	6/30/2025	X	
Maggie Johnson	6/30/2025		X
Jessica Lisboa*	6/30/2024	X	
Kathy Mone	6/30/2025	X	

*Arrived at 4:13PM and present for Human Resources and Business sections of the meeting.

Also present at the meeting:

Ken Schultz, Executive Director

Michele Link, Principal

Richard Raschdorf, School Business Administrator

Bret Schundler, School Partners, Inc

Duanne Moeller, Director of Operations

Derlys Gutierrez, Board Attorney Adams, Gutierrez, and Lattibeaudere

Marilyn Hooper, Asst. School Business Administrator

Beloved Student Guest

C. Public Comment on Items on the Agenda

No comments.

D. Vote on the Minutes of the Regular Board Meeting of April 20, 2023

Motion: S. Risalvato

Second: S. Bell

Yes: N. Jackson, K. Mone, S. Mikhail, S. Risalvato, S. Bell

No: None

Absent: M. Johnson

E. Performance Dashboard Review

- 1. K – 12 Dashboard Review including HIB Report (Schultz)
- 2. Institutional Health Goals (Raschdorf)

F. Facilities (Schundler)

Update provided on New Campus.

G. Human Resources

Roll Call Vote on Human Resources, Items 1 through 14

Motion: S. Risalvato

Second: S. Bell

Yes: N. Jackson, K. Mone, S. Mikhail, J. Lisboa, S. Risalvato, S. Bell

No: None

Absent: M. Johnson

- 1. **2023-05-18-01** Resolved, The BCCS Board of Trustees approves the hiring of the new employees per Appendix A, Section I for school year 2022 – 2023 effective as noted through 6/30/2023.
- 2. **2023-05-18-02** Resolved, The BCCS Board of Trustees approves the hiring of the new employees per Appendix A, Section II for school year 2023-2024 effective as noted through 6/30/2024.
- 3. **2023-05-18-03** Resolved, The BCCS Board of Trustees reports the following Resignations:

Employee Name	Position	Resignation Date	Status
Employee ID 550	Custodian	5/6/2023	Resignation
Employee ID 649	Security Guard	3/1/2023	Termination
Employee ID 643	Lunch Aide	5/5/2023	Termination

Employee ID 692	Teacher	5/11/2023	Resignation

4. **2023-05-18-04** Resolved, The BelovED Board of Trustees authorizes the School Business Administrator to distribute SY23-24 contracts to the School Leaders, Instructional and Administrative Support Staff, and Operations Personnel with the salary, bonus and stipend amounts shown in Agenda Appendix B.
5. **2023-05-18-05** Resolved, the Board of Trustees approves the Field Trips as outlined in Appendix A, section IV.
6. **2023-05-18-06** Resolved, the BCCS Board of Trustees approves the stipend amounts for Clubs and Activities as outlined in Appendix A, Section V.
7. **2023-05-18-07** Resolved, the BCCS Board of Trustees approves the Title I Intensives as outlined in Appendix A, Section VI.
8. **2023-05-18-08** Resolved, the BCCS Board of Trustees approves the Training Bonus for Bus Aides as outlined in Appendix A, Section VII.
9. **2023-05-18-09** Resolved, the BCCS Board of Trustees approves the staff leaves as outlined in Appendix A, Section VIII.
10. **2023-05-18-10** Resolved, the BCCS Board of Trustees approves the Sports Coaching Position additions and changes for the Spring Season for all academies as outlined in Appendix A, Section IX.
11. **2023-05-18-11** Resolved, the BCCS Board of Trustees approves the stipend amounts for Saturday School as outlined in Appendix A, Section X.
12. **2023-05-18-12** Resolved, the BCCS Board of Trustees approves the summer internship program hiring for technical assistance as outlined in Appendix A, Section XI.
13. **2023-05-18-13** Resolved, the BCCS Board of Trustees accepts the resignation of the Employees listed in Appendix A, Section XIII who shall not be returning for SY23-24.
14. **2023-05-18-14** Resolved, the BCCS Board of Trustees approves the appointment of Marilyn Hooper as School Board Administrator/ Board Secretary for BelovED Community Charter School effective for the term 7/1/2023 through 6/30/2024.

H. Business

Roll Call Vote on Business, Items 1-9

Motion: S. Risalvato

Second: S. Bell

Yes: N. Jackson, K. Mone, J. Lisboa, S. Mikhail, S. Risalvato, S. Bell

No: None

Absent: Maggie Johnson

1. **2023-05-18-15** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 4/30/2023 and 5/15/23 each in the amount of \$700,000 and \$700,000, respectively. Payroll amounts include Employer Payroll Taxes.
2. **2023-05-18-16** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$1,560,715.19 for the period 4/21/2023 – 5/18/23.
3. **2023-05-18-17** Resolved, the BCCS Board of Trustees approves the April 2023 Board Secretary Report and its submission to the NJDOE.
4. **2023-05-18-18** Resolved, the BCCS Board of Trustees approves the cost of the scheduled field trips as outlined in Appendix A, section IV.
5. **2023-05-18-19** Resolved, the BCCS Board of Trustees approves the interest due 6/15/2023 for Debt Service to Truist Bank in the amount of \$368,167.95.
6. **2023-05-18-20** Resolved, the BCCS Board of Trustees approves an annual contribution to the New Jersey Charter Schools Association of \$25 per enrolled BCCS scholar in grades K-12 at a total estimated annual contribution amount of \$39,000 for SY23-24.
7. **2023-05-18-21** Resolved, the BCCS Board of Trustees approves allowing graduating seniors to purchase their computers for \$1.00. These computers are from 2019 and the graduating seniors shall sign a purchase agreement which releases the school from any liability associated with the computers.
8. **2023-05-18-22** Resolved, the BCCS Board of Trustees approves of the expenditure to Air Group, LLC for the replacement of three (3) Air Conditioning & Heating Units at a cost of \$110,565.
9. **2023-05-18-23** Resolved, the BCCS Board of Trustees approves of wiring \$25,000 to Friends of Quality Education to fund an Escrow and Funding Agreement between J.M. Garfield LLC, MGN Auto Mall LLC and FQE to reimburse for Professional Fees in connection to improvements to be made at 682 Garfield Avenue, Jersey City, NJ 07305.

I. Public Comment on Non-Agenda Items

No comments.

J. Adjournment at 6:15 PM

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